



139 S. SAGINAW STREET MONTROSE, MI 48457 / PHONE (810) 639-6168

**DOWNTOWN DEVELOPMENT AUTHORITY BOARD (D.D.A.)
March 19, 2026 @ 7:30 a.m.**

MEETING MINUTES

CALL TO ORDER – meeting called to order at 7:30 p.m..

ROLL CALL – Present – Chairwoman Machuk, Eric Reed, Larry Leonard, Scott Webster, Mayor Tom Banks and City Manager. Absent: Coetta Adams, Deborah Gross, Jerry Mears.

PLEDGE OF ALLEGIANCE – Pledge led by Chairwoman Machuk

APPROVAL OF AGENDA

Action:

Motion: Mayor Banks to approve agenda

Second: Webster

A – YES, Motion Carried.

CITIZEN COMMENTS

None.

CONSENT AGENDA

1. Approval of February 19, 2026 D.D.A. Meeting Minutes

Action:

Motion: Webster to approve consent agenda

Second: Mayor Banks

A – YES, Motion Carried.

PRESENTATION

- A. Gabriel Poletti, Streetlighting - Senior Project Coordinator Statewide – Streetlights (downtown). *Power Point and other related material accompanies this presentation.
- B. Douglas R. Schultz, PLA – Senior Landscape Architect II, Project Manager, Rowe Professional Services Company – Parks & Recreation Master Plan

Action: Presentations made to DDA Board.

OLD BUSINESS

NEW BUSINESS

1. Consider Amending By-Laws page 2, Article 4, Section 6 “Removal of Board Members”

Action:

Motion: Mayor Banks to approve By-Laws page 2, Article 4, Section 6 “Removal of Board Members” as written.

Second: Leonard

A- YES – Motion Carried.

2. Consider discussion and plan for Community Garden

Action: No action, discussion only.

BID AWARD/PURCHASE

ORDINANCES

APPOINTMENTS

CITIZEN COMMENTS

None

DDA COMMITTEE REPORTS

1. DDA Chairwoman: Verbal report - “Event Committee”

Action: Report provided, no action.

CITY MANAGER / DDA BOARD MEMBER COMMENTS

1. City Manager: Verbal report - Streetscape Project Update

Action: Report provided, no action.

ADJOURNMENT

Action:

Motion: Mayor Banks to adjourn meeting

Second: Webster

A - YES – Motion Carried. Meeting adjourned 8:35 a.m.

Next DDA Meeting – April 16, 2026 at 7:30 a.m.